

臺北醫學大學圖書館入館拍攝申請表

Taipei Medical University Library Filming Application Form

2023.8.30 更新

申請人姓名 Applicant name		員編/學號 TMU ID	
單位 Department		連絡電話 Contact number	
拍攝地點 Filming location	信義校區 Xinyi campus : <input type="checkbox"/> 2F <input type="checkbox"/> 3F <input type="checkbox"/> 4F 雙和校區 Shuangho campus : <input type="checkbox"/> 7F		
申請目的 Purpose (s) of Photography	<input type="checkbox"/> 個人攝影 Personal Photography <input type="checkbox"/> 作業報告 Work Report <input type="checkbox"/> 新聞攝影 News Photography <input type="checkbox"/> 旅遊留念 Travel Souvenir <input type="checkbox"/> 建築攝影 Architectural Photography <input type="checkbox"/> 婚紗攝影 Wedding Photography <input type="checkbox"/> 其他 Other _____		
拍攝時間 Scheduled Timeframe	From ___/___/___ (mm/dd/yyyy), ___ (Time 24:00) to ___/___/___ (mm/dd/yyyy), ___ (Time 24:00)		
入館人數 Number of people			

注意事項 Announcements

1. 請於預定入館攝影日三個工作日以前填具本申請表，email 至 chunhuei@tmu.edu.tw 或將紙本申請表交給本館綜合服務台。本館收到申請後，將以 email 或電話回覆確認申請事宜。
Please submit the application form three weekdays ahead of the photography session. After successful review, TMU Library will inform the arrangement via email or by telephone.
2. 拍攝期間請遵守本館閱覽規則相關規定，禁止使用閃光燈，並保持圖書館閱覽環境之安寧與清潔，配合本館現場人員的相關指導。
During the photograph session, the applicant must follow the TMU Library Reading Regulations. Camera flashlight is not allowed when photography taking in the library. The applicant should be quiet, keep the Library clean and follow the instructions of the library staff.
3. 為維護讀者之隱私權，拍攝過程在未得到讀者同意前，不得侵犯個人隱私。
To protect the library patron's right to privacy, the applicant should not invade the privacy of individuals without the express permission of such person.
4. 入館拍攝請遵守著作權法相關規定，所拍攝之館舍影片僅供研究參考用途，不得營利或侵犯著作權法，若有違法或侵權情事，由申請者自負責任。
During the photograph session, the applicant must follow all the restrictions of copyright law. All such photographed materials of the Library are for reference use only, and not for profit. The applicant assumes sole responsibility and all liability if any violation of the law or copyright law occurs.
5. 本館同意拍攝之內容限於本次申請用途使用，並請註明資料來源，拍攝成果請複製一張供本館備查(請 email 至 chunhuei@tmu.edu.tw)。
Permission is limited to one time only. The source of information should be marked, and a copy of the photographed materials should be submitted to TMU Library (chunhuei@tmu.edu.tw).
6. 本館保留因突發狀況而變更拍攝之同意或拍攝時間之權利。
TMU Library reserves the right to alter the terms of the agreement or the scheduled time of the photography session in case of emergency.

申請者 Applicant :

(簽章 Signature/Stamp)

聯絡人：技術服務組沈純慧組長 - chunhuei@tmu.edu.tw / 02-27361661 ext.2507
 Contact : Shawna Shen - chunhuei@tmu.edu.tw / 02-27361661 ext.2507