

Regulations for TMU Library Member Services

Established and approved in the library committee meeting held on May 15, 2003
Amended and approved in the library committee meeting held on June 16, 2004
Amended and approved in the library committee meeting held on June 15, 2006
Amended and approved in the library committee meeting held on December 29, 2006
Amended and approved in the library committee meeting held on May 8, 2014
Amended and approved in the library committee meeting held on June 19, 2018
Amended and approved in the library committee meeting held on December 20, 2018

- Article 1 In order for alumni, retirees, medical staff, and domestic medical-related units to share the resources of the Taipei Medical University Library (hereinafter “the library”), the library has enacted the Regulations for TMU Library Member Services (hereinafter “the regulations”).
- Article 2 All alumni, retirees, individuals, medical units, associations, and societies can apply to join as library members. Members are divided into individual and corporate members.
- Article 3 Individual members are subject to an annual fee and deposit of NT\$2,000 and NT\$5,000, respectively, and their membership shall be extended upon the payment of an annual fee before their membership expires. Alumni and retirees are exempted from the annual fee yet required to pay a deposit of NT\$3,000. Individual members are required to fill in a membership application form and will receive a library card from the library upon payment of the annual fee and deposit. Individual members who do not wish to renew their membership may bring their original receipts to the information desk to apply for cancellation, and their deposit shall be returned without interest.
- Article 4 The annual fee for corporate members is determined through individual consultation with the library based on the number of organization members and service items. Corporate members shall appoint a contact person to handle all contact matters. The contact person shall fill in membership application forms for corporate members, and the library shall issue several library cards after the annual fee is paid. The contact person shall propose book-related services on behalf of the corporate members.
- Article 5 Basic membership benefits include:
1. Able to borrow books and read library collections.
 2. Able to use audiovisual materials.
 3. Able to search databases and obtain full-text journal articles in the library.
 4. Able to ask questions related to data gathering, collection access, and member services.
 5. Able to participate in the various training courses and seminars organized in the library.

- Article 6 Members may enter the library using a library card issued by the university, and can borrow books and use audiovisual materials. Each library card allows a member to borrow up to 10 books, and the borrowing duration shall be handled in accordance with the Regulations for Borrowing Library Books. Members shall be charged a penalty of NT\$5 for each overdue book per day. Circumstances related to book loss or damage shall be handled in accordance with the compensation regulations of the library.
- Article 7 Members' access to the library shall follow the rules stipulated in the Library Reading Regulations. The library reserves the right to terminate an individual's membership if he/she is discovered to have violated the reading regulations, and the membership fees paid are not refundable.
- Article 8 Matters not mentioned herein shall be handled in accordance with the various regulations of the library.
- Article 9 The annual membership fee is valid for 1 year, and any period less than 1 year shall be considered a whole year.
- Article 10 The regulations are implemented following their approval in a library committee meeting, and the same shall apply to any amendments.