

# TMU Library Regulations for Managing Library Lockers

Established and approved in the library affairs meeting held on October 5, 2017

- Article 1 To effectively use and manage the lockers in the Taipei Medical University Library (hereinafter “the library”), the library has enacted the TMU Library Regulations for Managing Library Lockers (hereinafter “the regulations”) to serve as the basis for the management and provision of services in the library.
- Article 2 The lockers can be used free of charge during the library’s opening hours. However, the library is not responsible for the safekeeping of items kept in lockers, and users may not request compensation for stored items that are lost or damaged. Please carry valuable items with you and do not place them in the lockers.
- Article 3 The use of lockers is limited to 1 day. The lockers are cleaned daily before the library opens, and food shall be discarded. Unrecovered items in the lockers shall be placed behind the information desk, and transferred to the Life Guidance Section of the Office of Student Affairs and handled in accordance with the Lost and Found Policy after 3 working days.
- Article 4 The storage of food, dangerous objects, pets, and prohibited items in the lockers is prohibited to maintain safety and cleanliness.
- Article 5 Users shall pay compensation for damage caused to lockers through improper use.
- Article 6 The regulations are approved in a library affairs meeting and shall be implemented from the date of announcement, and the same shall apply to any amendments.