

# **TMU Library Regulations for Using Photocopying and Scanning Equipment**

Established and approved in the library committee meeting held on November 21, 2007

Amended and approved in the library committee meeting held on December 4, 2013

Amended and approved in the library committee meeting held on May 16, 2016

Amended and approved in the library committee meeting held on December 23, 2019

Article 1 To ensure the effective management of photocopiers, printers, and scanners in the library and to abide by the provisions of the Copyright Act, the Taipei Medical University Library (hereinafter “the library”) has established the TMU Library Regulations for Using Photocopying and Scanning Equipment (hereinafter “the regulations”) to serve as a basis for the library’s management and provision of services.

Article 2 The regulations apply to equipment such as photocopiers, network printers, and scanners.

Article 3 The library provides equipment such as photocopiers, network printers, and scanners, which can be used during the library’s opening hours.

Article 4 According to Articles 48, 51, and 65 of the Copyright Act, all photocopying, printing, and scanning of library materials in the library must abide by the following provisions:

1. The materials are for educational research purposes and personal research needs. Reproductions of a single work in published journals or seminar proceedings are limited to one copy per person.
2. The materials are for individual or familial nonprofit purposes within fair use. The definition of the scope of fair use is based on the provisions of Article 65 of the Copyright Act:
  - (A) The purpose and nature of the exploitation, including whether such exploitation is of a commercial nature or for nonprofit educational purposes.
  - (B) The nature of the work.
  - (C) The amount and sustainability of the portion exploited in relation to the work as a whole.
  - (D) Effect of the exploitation on the work’s current and potential market value.

In the event of violations of the aforementioned provisions, offenders—in addition to being held accountable for the relevant legal liabilities—shall be dealt with in accordance with the Taipei Medical University Measures for Handling Reader Violations of Library Regulations.

Article 5 The regulations are implemented following their approval in a library committee meeting, and the same shall apply to any amendments.